To record the Flu Vaccine in EeMR

1. Go to the Immunization Schedule screen (see 1st screen shot below)
2. The **History and Adhoc Buttons** are located in the bottom right of the screen. (see 2nd screen shot below)
3. To document the **Flu Vaccination received outside of EHC**, click on the **History button** and click on the Add Selection button at the top of the page, Click on “Influenza Virus Inactivated”. (see 3rd screen shot below)
4. Go to the “Source of Historical” click on the drop down arrow and make a selection (self, spouse etc.)
5. Enter the date of the vaccination
6. In the Administration Box – enter the location of where the vaccine was given (CVS, Walgreens etc.)
7. To document the **Flu Vaccination received outside of EHC**, click on the **Adhoc button** and click on the Add Selection button at the top of the page, Click on “Influenza Virus Inactivated”.
8. Complete the required fields. The fields required will be in bold and will have a * next to the field. (see 4th screen shot below)

1st Screen Shot
Click on Adhoc button to chart Flu Vaccination performed at EHC.

Click on History button to chart flu vaccination performed outside of EHC.
4th Screen Shot – Adhoc Button